

**Brigg Annual Town Council Meeting**  
**Tuesday 28<sup>th</sup> July 2026. 7.15pm**  
**Angel Suite Ball Room , Exchange Place, Brigg, DN20 8LD**

**Chair – Cllr Penny Smith**

Present – Cllrs Jane Gibbons, Jane Kitching, Brian Parker, Carl Sherwood, Rob Waltham, Nigel Sherwood, Penny Smith, P McCormick and Sharon Riggall

Also Present – Kerry Hutchings – Clerk  
Keith Simpson  
Chris Darlington – Brigg Defibbers

Keith Simpson led the Council in Prayers

**2026/037 Cllr Smith welcomed** everyone

**2026/038 Apologies were received and approved from**  
***None***

**2026/039 Declaration of Interests**

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

***Cllr C Sherwood declared a personal interest in agenda item 17, as cabinet member at NLC with Markets in his portfolio.***

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

***None requested***

**2026/040 Public Participation -**

Keith Simpson asked for advice and assistance with regard to youths accessing the church and church hall roofs. Information to be shared to Clerk and Library for ongoing Police case.

Chris Darlington addressed Council regarding the Defibs in Brigg, with the information that Defibs have a limited life span and that supplies of pads and batteries are becoming obsolete for the models in situ. Informed Council, that in time they will all need replacing.

***It was agreed to suspend standing orders to bring forward agenda item 9 to discuss defibs in Brigg***

***Proposed Cllr N Sherwood***

***Seconded Cllr Parker***

***Agreed – All Councillors present***

Following extensive discussion into meeting the defibs needs for Brigg, including contacting the families who have historically donated defibs to the town, in memory of their loved ones.

***It was agreed to firstly record a vote of thanks to the volunteers, co-ordinated by Chris Darlington, who maintain the defibs in the town, ensuring they are ready for use in an emergency.***

***It was also agreed to purchase 3 new sets of pads and batteries, in addition to the two recently purchased and for the clerk to meet with Chris Dralington to ascertain exact information of stock and projected needs. Will be added to next agenda for further***

*discussion and resolution.*  
**Proposed Cllr Waltham**  
**Seconded Cllr C Sherwood**  
**Agreed – All Councillors present**

**It was agreed to reinstate standing orders**  
**Proposed Cllr N Sherwood**  
**Seconded Cllr Gibbons**  
**Agreed – All Councillors present**

**2026/041 To receive any correspondence** for information.

- a) Juston Dyson – Re memorial bench and plaque to Chris and Gill Dyson  
 It was agreed to write to Justin to advise that the Council would support it if he would like to purchase and install a memorial bench in the Town Centre, in keeping with existing benches.  
**Proposed Cllr Waltham**  
**Seconded Cllr McCormick**  
**Agreed – All Councillors present**
- b) NLC Events team – Bear Hunt  
 To accept the offer of hosting the bears in Brigg – locations to be discussed and agreed.  
**Proposed Cllr McCormick**  
**Seconded Cllr Smith**  
**Agreed – All Councillors present**

**2026/042 Minutes of previous meetings**

- a) The minutes of the meeting of Brigg Town Council held on Tuesday 23<sup>rd</sup> June 2026 were approved as a true record.  
**Proposed Cllr Gibbons**  
**Seconded Cllr Parker**  
**Agreed – All Councillors present**
- b) Council **received** an update on matters from the minutes not appearing anywhere on the agenda.  
 Clerk updated that the garden competition judging is complete and winners chosen. Prize giving to take place at Lord Nelson coffee morning on Tuesday 18<sup>th</sup> August at 10.30am. Everyone is welcome.  
 Mayors Golf Day 14<sup>th</sup> August. Agreed 3 raffle prizes. All donations welcome.  
 Brigg Times will be ready for delivery from 11<sup>th</sup> August. Please ensure delivery by 1<sup>st</sup> September.  
 Confirmed Remembrance Parade and Service Road closures ordered. All as previous years.  
 The cleaning of the War Memorial at Monument Roundabout is due to commence w/c 17<sup>th</sup> August. Thanks to Humberside Fire and Rescue at Brigg for allowing the collection of water for the DOF method of cleaning.

**2026/043 – Financial**

**a) To approve the Payments** for Brigg Town Council to 30<sup>th</sup> June 2026

|            |                        |      |   |          |   |       |          |                          |
|------------|------------------------|------|---|----------|---|-------|----------|--------------------------|
| 03/06/2026 | Suttons Gardening Club | BACS | £ | 181.92   |   | £     | 181.92   | Plants                   |
| 08/06/2026 | HMRC                   | BACS | £ | 844.68   |   | £     | 844.68   | May Tax/NI               |
| 08/06/2026 | ERPF                   | BACS | £ | 619.87   |   | £     | 619.87   | May Pension              |
| 16/06/2026 | Water Plus             | DD   | £ | 3.44     |   | £     | 3.44     | Water WP Allotment       |
| 17/06/2026 | Anglian Water Wave     | DD   | £ | 0.61     |   | £     | 0.61     | Water WP                 |
| 18/06/2026 | Glanford Boat Club     | BACS | £ | 1,600.00 |   | £     | 1,600.00 | Ancholme River Clean 2/5 |
| 18/06/2026 | Drop Box               | BACS | £ | 74.63    | £ | 14.92 | £        | 89.55                    |
| 18/06/2026 | Brians DIY             | BACS | £ | 3.33     | £ | 0.67  | £        | 4.00                     |
| 18/06/2026 | Agilico                | BACS | £ | 64.75    | £ | 12.95 | £        | 77.70                    |
| 18/06/2026 | Phoenix Payroll        | BACS | £ | 21.50    | £ | 4.30  | £        | 25.80                    |
| 18/06/2026 | Google                 | BACS | £ | 14.00    | £ | 2.80  | £        | 16.80                    |
|            |                        |      |   |          |   |       |          | Licence                  |

|            |                  |      |            |          |            |                  |
|------------|------------------|------|------------|----------|------------|------------------|
| 22/06/2026 | BT               | DD   | £ 55.95    | £ 11.19  | £ 67.14    | Internet         |
| 22/06/2026 | Water Plus       | DD   | £ 37.88    |          | £ 37.88    | WP Allotment 105 |
| 28/06/2026 | Staff Cost       | BACS | £ 1,954.66 |          | £ 1,954.66 | June Salary      |
| 30/06/2026 | JB Rural Service | BACS | £ 1,900.00 | £ 380.00 | £ 2,280.00 | June Handyman    |
| 30/06/2026 | O2               | DD   | £ 30.40    | £ 6.08   | £ 36.48    | Mobile phone     |
| 30/06/2026 | Nat West         | DD   | £ 7.35     |          | £ 7.35     | Bank Charges     |

***Proposed Cllr Riggall***  
***Seconded Cllr Parker***  
***Agreed – All Councillors present***

- a)** Council **received and noted** the receipts, bank reconciliations to 30<sup>th</sup> June 2026 and budget monitoring report to 30<sup>th</sup> June 2026 **for information.**
- b)** **To approve** paying the £20.53 petty cash into the main current account

***Proposed Cllr Kitching***  
***Seconded Cllr N McCormick***  
***Agreed – All Councillors present***

#### **2026/044 NLC Ward Councillors report – Cllr Waltham**

New Local plan to be carried out, enforced by Government. Unfortunately, more houses need to be built, with more land sites being allocated for housing. More consultations to 2028 forthcoming.

Free Swimming sessions and Fuelled activities across the summer holidays to end of August. Family and SEND sessions available.

Hewson House demolition should be completed in a month to 6 weeks' time.

Post 16 transport continuing at £30 per term across the county.

Connect 2 going down really well, with local call centre, its more accessible and managed.

Buses are available going in and out of Brigg.

Secured funding for play equipment at Davy Memorial Park

Awaiting Natural England's response to the AONB consultation.

New bus shelter to be installed on Carey Lane in September/October.

Over grown Hedges – Comms on Local Facebook page – request for agenda item on next council meeting to write to residents to maintain their own hedges, overgrowing onto paths pushing pedestrians, mobility scooters, push chairs etc onto the road.

Banking hub works to start on 1<sup>st</sup> September.

Met with Martin Vickers and ward colleagues re Post Office provision in Brigg. A number of businesses have expressed an interest in Brigg. Checks and security clearance now being undertaken, with businesses cases being submitted for consideration.

Cllr Kitching requested that the new banking hub be open on a Saturday – Cllr Waltham said he would pass the message on.

#### **2026/045 Speeding**

Following discussion it was agreed that the Clerk would apply to PCC for funding for 3 SiDDs (flashing speed signs) 2 for Grammar School Road and 1 to replace the Wrawby Road sign. Also to purchase 500 x 30mph bin signs/stickers

***Proposed Cllr Waltham***  
***Seconded Cllr Kitching***  
***Agreed – All Councillors present***

#### **2026/046 – 1940s and Classic Car Event**

Cllr McCormick and clerk gave a full update on the plans in place for the event on 20<sup>th</sup>

September. Encouraging everyone to dress up 1940s style.  
All information will be in the next edition of Brigg Times.

***Proposed Cllr Waltham***

***Seconded Cllr Smith***

***Agreed – All Councillors present***

#### **2026/047 Monument Roundabout Planting**

Councillors received the information of a very generous donation from the Freemasons of Brigg (Ancholme and Glanford Vale) to replace the planting following the theft of plants in June. Following extensive research, by Cllr McCormick and the Clerk, and discussion at Council regarding options for successful and sustainable planting it was agreed to plant an avenue of Winter flowering weeping cherry trees. The trees are hardy, provide colour for most of the year, are easy to maintain and can tolerate urban pollutants – exhaust fumes.

They are also considered a memorial tree to VJ day, with its Japanese origins.

Mulch and quality compost will be added to the sites and a weed suppressant membrane will be put down, before covering of white stone chips.

***Proposed Cllr McCormick***

***Seconded Cllr Waltham***

***Agreed – All Councillors present***

#### **2026/048– Policies**

It was agreed to update the band stand policy to state “busking may be allowed but only if booked directly with the Brigg Community Partnership or Brigg Town Council”

***Proposed Cllr Waltham***

***Seconded Cllr Kitching***

***Agreed – All Councillors present***

#### **2026/049 Training**

It was agreed that all councillors have read, understood and agreed to the General and Sexual Harassment Training slides., as per the General and sexual harassment policy Min ref 2025/072e

***Proposed Cllr Waltham***

***Seconded Cllr C Sherwood***

***Agreed – All Councillors present***

#### **2026/050 To receive any councillor comments or requests and agree for future agenda items.**

Cllr Kitching requested Swifts, band stand and information boards by river side be added to the agenda.

#### **2026/051 To confirm the date of the next meeting as Tuesday 22<sup>nd</sup> September 2026 at 7.15pm**

***In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).***

***Keith Simpson and Chris Darlington left the meeting***

#### **2026/052 Brigg Market**

Councillors received information regarding Brigg Market from the working group, who provided the pros and cons of taking on Brigg Market.

It was formerly agreed that at the present time it is not a venture to be pursued at this time, but may be explored at a future date.

***Proposed Cllr McCormick***  
***Seconded Cllr Waltham***  
***Agreed – All Councillors present***

**There being no other business the meeting concluded at 8.36pm**